

Registration:

*Discounted rates if you attend both seminars.

**BONUS– register for one or both seminars and enjoy a complimentary Brown Bag Luncheon (BBL) with Magistrate Judge Thomas M. Parker.

Introduction to Federal Practice Seminar

(Registration includes continental breakfast with seminar.)

- \$100 FBA Member \$115 Non-Member
- Free BBL with Mag. Judge Thomas M. Parker
- New Lawyer Training Seminar**
- \$100 FBA Member \$115 Non-Member
- Free BBL with Mag. Judge Thomas M. Parker

New Lawyer Training & Introduction to Federal Practice Seminars

(Registration includes continental breakfast with seminar.)

- \$165 FBA Member \$190 Non-Member
- Free BBL with Mag. Judge Thomas M. Parker

Name: _____

Attorney Registration: _____

Firm: _____

Address: _____

City/State/Zip: _____

Phone: _____

Email: _____

- Enclosed is a check payable to the Federal Bar Association.

Send by Nov. 25, 2017 and mail to:

FBA, Northern District of Ohio Chapter,
PO Box 14760, Cleveland, OH 44114

Or register online via credit card.

Cancellations received by 5:00 p.m., three business days prior to the seminar will receive a full refund; less than three business days prior to the seminar will be refunded less a \$25 administrative fee; no shows will not receive a refund.

All cancellations need to be in writing via email sent to admin@fba-ndohio.org

Seminar Co-Chair: Lori Riga, Federal Public Defender, Brian Ramm, Benesch, Friedlander, Coplan & Aronoff, LLP, Vicky R. Mizell, Chief Deputy Clerk, U.S. District Court, ND Ohio

More information on events and registration:

Federal Bar Association
Northern District of Ohio Chapter

PO Box 14760
Cleveland, Ohio 44114
Phone: 877-322-6364
E-mail: admin@fba-ndohio.org
www.fba-ndohio.org

Introduction to Federal Practice & New Lawyer Training Seminars Friday, December 1, 2017 Carl B. Stokes U.S. Court House Cleveland, Ohio



**Federal Bar
Association**
**Northern District
of Ohio Chapter**

Join us for 2.25 CLE credit hours of Introduction to Federal Practice and 3.0 New Lawyer Training credit hours. These seminars are a must for new attorneys! BONUS– register for one or both seminars and enjoy a complimentary Brown Bag Luncheon with Magistrate Judge Thomas M. Parker.

[Introduction to Federal Practice](#)

Friday, December 1, 2017

8:30 am - 12:30 pm

Carl B. Stokes U.S. Court House, Courtroom 19A

2.25 Hours of Ohio CLE Credit

(This seminar satisfies Local Rule 83.5)

CLE program approval pending by the Supreme Court of Ohio.

8:30 a.m. Registration

9:00 Welcome and Introduction
Chief Judge Patricia A. Gaughan
U.S. District Court, ND Ohio

9:20 Role of the Magistrate Judge
Magistrate Judge David A. Ruiz
U.S. District Court, ND Ohio

Magistrate Judge Ruiz will review the role of the Magistrate Judge in the federal system and the benefits to the parties and the Court of consenting to the jurisdiction of the Magistrate Judge in civil cases.

9:40 Court Programs, Accessing Court Information and Electronic Filing
Sandy Opacich, Clerk of Court
Vicky R. Mizell, Chief Deputy Clerk

The Clerk of Court and Chief Deputy Clerk will provide an overview of the Court, comment on recent developments, and describe the Court programs of interest to attorneys (the Civil Pro Bono Program, the Criminal Justice Act Plan, the Federal Court Panel of ADR Neutrals and the Northern Ohio Advisory Group). They will also provide an introduction to the Court's Web site and describe the electronic filing system through which all attorneys must file and receive notice of filings.

10:30 Break

10:45 Local Rules and Practice
Catherine Garcia-Feehan
Career Law Clerk to Judge Jeffrey J. Helmick
Sharon K. Derivan
Career Law Clerk to Judge Sara Lioi

The law clerks will review key Local Rules related to attorney admissions, case assignments, discovery, motion practice and Alternative Dispute Resolution, with an emphasis upon the Differentiated Case Management Plan by which the Court manages its civil docket.

11:30 Electronic Courtrooms
David J. Zendlo
Automation Supervisor
U.S. District Court, ND Ohio

The Court strives to provide litigants with the best facilities to conduct hearings and trials. Most courtrooms are now outfitted with electronic evidence presentation systems, video-conferencing capability, infrared head phones for hearing assistance and translation, real-time court reporting, telephone interpreting and "smart" counsel tables. This section of the program provides an overview and demonstration of these features.

11:50 Swearing-in Ceremony by
Sandy Opacich
Clerk of Court

Participants who have completed the course and otherwise met the requirements of Local Rule 83.5, will be sworn in to practice in the Northern District of Ohio.

12:00 Mini Court House Tour
Jody Wilson
Operations Specialist

A short tour of the Carl B. Stokes U.S. Court House including a District Judge and a Magistrate Judge's courtroom and chambers, the 7th floor attorney lounge, the auditorium, the cafeteria, the court reporter offices, the Clerk's Office intake department and records room on the 1st floor and the jury/naturalization assembly area on Lower Level 1.

[Brown Bag Luncheon with Magistrate Judge Thomas M. Parker](#)

Friday, December 1, 2017

12:30 pm - 1:30 pm

Carl B. Stokes U.S. Court House, Courtroom 19A

Attend for free if you register for one or both seminars.

[New Lawyer Training](#)

Friday, December 1, 2017

1:30 pm - 4:30 pm

Carl B. Stokes U.S. Court House, Courtroom 19A

1.0 Hours NLT Credit—Law Office Management

1.0 Hours NLT Credit - Client Fund Management

1.0 Hours NLT Credit—Professionalism

CLE program pending approval by the Supreme Court of Ohio.

[Course Description:](#)

This seminar will provide new attorneys with training on law office management, client fund management, and professional conduct and relationships. It fulfills the three hours of NLT instruction on professionalism, law office management, and client fund management required by the Ohio Supreme Court of all newly admitted Ohio attorneys.

[Detailed Time of Program:](#)

1:00 p.m. Registration
1:25 p.m. Welcoming Remarks, Jennifer D. Armstrong
1:30 p.m. Law Office Management, Benjamin M. Cooke
2:30 p.m. Client Fund Management, William J. O'Neill
3:30 p.m. Professional conduct and relationships,
Richard H. Blake
4:30 p.m. Program concludes

[Names and CV of faculty:](#)

Jennifer D. Armstrong, Esq., *McDonald Hopkins* [Click here for Bio](#)
Benjamin M. Cooke, Esq., *Wickens Law* [Click here for Bio](#).
William J. O'Neill, *McDonald Hopkins* [Click here for Bio](#).
Richard H. Blake, Esq., *McDonald Hopkins*, [Click here for Bio](#).